

WARREN COUNTY COMMISSIONERS MEETING
MONDAY APRIL 5, 2021

The Warren County Commissioners met for their first meeting of the month of April 2021.

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Public: Leo Rumschlag, Janssen Span Engineering

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Ingrid Barce, County Attorney; Matt Herndon, Highway Supervisor; Derek Puterbaugh, Council; Jenny Hobough, Highway Office Manager; Jill Wilson, Human Resource Director; Phil Astell, EMA Director; Bryan Lanham, EMS Director.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Robin Weston-Hubner requested to add the March 23, 2021 Minutes payroll for approval. Adam Hanthorne made a motion to approve the amended agenda with a second from Craig Greenwood, all voted in favor.
 - b. Craig Greenwood made a motion to approve the March 15, 2021 and March 23, 2021 Commissioner Meeting minutes with a second from Adam Hanthorne, all voted in favor.
 - c. Craig Greenwood made a motion to approve the March 15, 2021 through April 5, 2021 Accounts Payable Claim Dockets with a second from Adam Hanthorne, all voted in favor.
 - d. Craig Greenwood made a motion to approve the payroll March 19, 2021 and April 2, 2021 with a second from Adam Hanthorne, all voted in favor.
 - e. Highway – Herndon explained the Jordan Creek Wind Farm repaving work will begin tomorrow on 650W and will be done a mile at a time with road work area closed. Discussed using one electric sign use for road closures. Henshaw's complimented the Highway on the road work at Otterbein lake. Stone from JCWF road work has been place on other roads in that area saving the highway budget. The truck building will be finished in the near future.
 - f. Jail Repair Work Change Order – Greenwood explained the work change order which includes the repair of damaged bricks. Adam Hathorne made a motion to approve the work order change with a second from Craig Greenwood, all voted in favor. Craig explained the work on the courthouse which is continuing.
 - g. COVID-19 Emergency Declaration – Commissioners discussed with Ingrid how the State changes will affect the courthouse. Tabled until next meeting.
 - h. Highway Truck Building Ceiling – Melvin Fisher of Lakeside Roofing \$12,640.00 and Central Iliana \$18,700.00 both are for a metal ceiling with access panel. Clay Andrews made a motion to approve the quote from lakeside roofing for new garage paid from fund 4917 with a second from Adam Hanthorne, all voted in favor.
 - i. Community Shred Day – Discussed date and location. Solid Waste morning on May 8, 2021 from 8-12. Craig Greenwood made a motion to approve the Community Shred Day paying from Economic Development fund with a second from Adam Hanthorne, all voted in favor.
 - j. Smith Scholarship Announcement of Recipients – New recipients are Logan McFatridge, Gage Zenor, Avery Cole. Reapplicant recipients are Hanna Collins, Josie Austin, Jordan Potter, Shelby Garcia, Kylie McFatridge, Kaelee Swank, Halle Frodge.
 - k. 2020 Bridge Inspection Reports – Janssen and Span Engineering explained the 2020 bridge report. There are 4 bridges in need of work in near future. Cost bridge #89 estimated at \$120,000 and bridge #75 estimated at \$1.2 million are in need of repair. A full bridge inspection will take place in August 2022. Engineering Assessment Report Fee for bridges #75 and #89 is \$11,100.00. Adam Hanthorne made a motion to approve the \$11,100 from cumulative bridge fund with a second from Craig Greenwood, all voted in favor.
 - l. Bridge #36 Final Acceptance with INDOT – Hobough explained the acceptance letter to be signed. Clay Andrews made a motion to approve the acceptance letter with a second from Adam Hanthorne, all voted in favor.
4. Old Business:
 - a. Courtroom Chair Repairs – Tabled until later meeting.
 - b. Highway Department Pickup Truck Purchase – Andrews explained Enterprise Leasing will be presenting quotes.
 - c. Benton/Warren Mutual Aid Agreement – Hanthorne presented information from Benton County EMS with service information. Lanham explained the agreement that he prepared a few months ago. The radio frequency issue has been resolved. There have been 2 calls that Benton County EMS was but disregarded before arriving due to Warren County EMS responding. Compensation to Benton County was discussed. Hanthorne stated he will be meeting with Benton County on Friday and would like Lanham to attend. The mutual aid agreement is suggested by County Attorney. Table until the next meeting. Lanham informed commissioners an ambulance hit a deer but the damage is currently below the deductible. New ambulance should be done on 21st then to have decals installed. Lanham discussed brush guards on the ambulances costing approximately \$1300 on each truck. Commissioners asked for a quote.
 - d. County Code/Zoning Code/Employee Handbook – Ingrid Barce explained she has made the revisions. This will be tabled until a later meeting.
 - e. Condemnation Cases – Ingrid Barce explained the condemnation court cases due to INDOT widening of State Road 26. The cases are due to the State attorney quitting in the middle of the process. The property taxes will need to be written off which total under \$5 for the slivers of land. The Commissioners can motion to waive the property taxes. Adam Hanthorne made a motion to waive the collection of the taxes owed by the Attorney General for the condemnation cases with a second from Craig Greenwood, all voted in favor.
 - f. Remodeling of Legion and Litzenberger Office –Hanthorne is working on painting quotes. Discussed possibility of a 4-H Junior Leader project for the painting. Flooring is on hold until the walls are painted. Greenwood stated he will have a quote at the next meeting for the sidewalk at the legion and jail area.

5. Elected Official/Department Head comments:

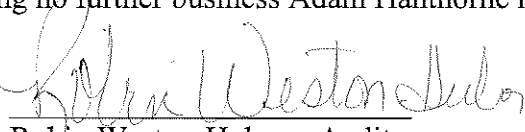
- a. Phil Astell, EMA Director – EMA salary grant has been approved. Phones at the EMA building is in bad shape. This will be looked at in the future. Decontamination trailer is at the EMA building, West Lebanon Fire Dept has signed off to give the trailer to the County. LEPC paid for repairs of the trailer. Emergency Adam Hanthorne made a motion to accept the decontamination response trailer from West Lebanon Fire Department to be stored at the EMA building with a second from Craig Greenwood, all voted in favor. Discussed cleaning the EMA building. Astell will work on the items to be retired or recycled.
- b. Unsafe Building – Ingrid Barce is still working on the outstanding violations with 2 coming due in May. There are 3 complaints that have been filed that are also being working on.

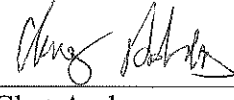
6. Public Comment:

Next Commissioner meeting April 19, 2021 @ 8:30 a.m.


There being no further business Adam Hanthorne made a motion to adjourn with a second from Clay Andrews, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


Clay Andrews


Adam Hanthorne


David Craig Greenwood